



Laurel Police Department
205 Mechanic St.
Laurel, Delaware 19956
Phone: 302-875-2244 Fax: 302-875-7376

Chief Dan Wright
Chief of Police

Citizen Complaint Form

To Whom it may concern:

The purpose of this report is to allow the Laurel Police Department to have a starting point to investigate allegations of employee misconduct or violations of Police Department Rules and Regulations.

Attached is a Citizen Complaint Form and an Affidavit. Please fill out the complaint form completely and legibly. If necessary, please print. The complaint form must be filled out by the individual directly impacted by the actions of a Laurel Police Officer. A sworn Affidavit which relates to the facts of the complaint must be included. The Affidavit must be signed by the complainant, and the signature witnessed by a Notary Public.

After completing the form, you may request to speak with the on-duty shift supervisor. If the shift supervisor cannot resolve your complaint, it will be forwarded to the administrative staff. You will be contacted by a detective to follow up on your complaint.

Complaints may be taken home to be filled out. Please return your complaint to: Chief Dan Wright at the Laurel Police Department or via mail at 205 Mechanic St., Laurel Delaware 19956. Make sure the complaint is clearly addressed to Chief Dan Wright.

If you have any questions, please feel free to contact us at (302)-875-2244, Monday thru Friday, 8am to 4pm.

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Receipt of Laurel Police Department Citizen Complaint Form

I, _____ have received a Laurel Police Department Citizen
(Recipients Name/ Printed)
Complaint form from _____. I fully understand that my complaint
(Laurel Police Staff Member/ Printed)
will not be investigated until I complete, and return said form.

***NOTE:** All Citizen Complaint Forms must be notarized by a Public Notary. Forms not
notarized will not be accepted.

(Recipients Signature)

(Date)

(Laurel Police Staff Member Signature)

(Date)

All Citizen Complaint Form Receipts must be turned into the Chief of Police.



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AFFIDAVIT

I, _____, after being first duly sworn, state that this Affidavit is being made on the personal knowledge of the affiant and this affiant, if sworn as a witness, can testify competently in regard to the facts stated herein and that under the penalties as provided by law, the undersigned certifies that the following information is true and correct.

Affiant can truly
state: _____

Signature of Affiant

Printed Name

Address/ Phone

subscribed and sworn to before me this ____ day of ____
20____.

Notary Public

ATTACH MORE SHEETS IF NEEDED

"Laurel...Our Community...Our Commitment"